

### **Detailed required by the LGA as part of the on-line submission of proposals. (currently still in draft form)**

#### **Part 1 Proposal Summary and registration**

- 1.1 Lead authority name
- 1.2 Is this proposal submitted by this authority alone or is it a joint proposal
- 1.3 Who is the lead contact person within the local authority (This is the only person from whose e-mail address the Selector online system will accept the final version of the form)
- 1.4 Details of supporting organisations and their status
- 1.5 Access arrangements for other officers to be able to view and add to forms
- 1.6 Summary of the proposal including the main elements of the proposal, who is affected by the proposal and how, what are the main actions needed from the government, how the proposal will promote sustainability of the local community, which public bodies might be affected and what do we expect the proposal to achieve. **(Max 1000 words)**

#### **Part 2 About the Proposal**

##### Impact on Sustainability

- 2.1 How will the proposal help you tackle sustainability challenges in your area
- 2.2 Over which geographic area will your proposal affect
- 2.3 Who will benefit from the proposal
- 2.4 Explain how the proposal promotes sustainability as defined by the act and locally.
- 2.5 What steps will you take to mitigate adverse sustainability from your proposal
- 2.6 What projects, activities and changes would take place in your area if your proposal was successful
- 2.7 Does your proposal involve transfers of responsibilities between public bodies in the area? If so what are these and what budgetary implications might be involved
- 2.8 Which matters as listed within Schedule 1 of the Act are relevant to this proposal

##### Existing Barriers

- 2.9 What are the existing barriers to implementing the proposal
- 2.10 What actions are needed by Government to make the proposal possible?

##### Consultation on the proposal

- 2.11 How have you consulted and engaged with representatives persons and under represented groups? eg council, local community organisations and residents groups, Parish and Town Councils, local and national

## Annex Two

- organisations, political parties, church and faith groups, local businesses or chambers of commerce and others.
- 2.12 What are the views from this consultation? You may wish to provide evidence of local support for your proposal

### Part 3 Local Authority endorsement

- 3.1 Have consultation requirements have been met through the use of 'local representatives' in line with the Act and Statutory Guidance, including details of Panel meetings **(max 500 words)**.
- 3.2 Confirmation of Council Support – detailing the dates of Executive meetings.
- 3.3 Context for council support **(Max 1500 words)** including:
- The councils view of the levels of local support for the proposal
  - Any local opposition or objections that the Selector should be aware of
  - Relevance of the proposal to the area's Sustainable Community Strategy
  - Relevance of the proposal to the Local Area Agreement for the area
  - Outcome of any local authority discussions with agencies or public bodies affected
  - Potential regional / national significance of the proposal, if replicated elsewhere
  - Any major resource implications for the council or its local partners
  - Any other factors influencing viability and achievability in the proposal.
- 3.4 Assessment by the Selector that we will abide by the outcome of the Selectors and decision making process.
- 3.5 We have to decide whether we wish to make a short verbal presentation on the proposal to the Selector.